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## PASSPORT RENEWAL DS-82 INSTRUCTIONS

**Please visit the U. S. Department of State web site at [www.travel.state.gov](http://www.travel.state.gov) for downloadable forms!**

*If you can answer YES to ALL the following, you may renew your passport by mail!*

- *I can submit my most recent US passport book and/or card with this application*
  - *I was at least 16 years old when my most recent US Passport book and/or card was issued.*
  - *I was issued my most recent US Passport book and/or card less than 15 years ago.*
  - *The US Passport book and/or card that I am renewing has not been mutilated, damaged, or reported lost or stolen*
  - *My US Passport was not limited to less than normal ten-year validity period due to passport damage/mutilation, multiple passport thefts/losses or non-compliance with 22 C.F.R. 51.41 (Refer to the last page of your US passport book for endorsement information.)*
  - *My name has not changed since my most recent U.S. passport book and/or card was issued*
- OR••
- *My name has changed by marriage or court order, and I can submit proper certified documentation to reflect my name change (such as a certified copy of a marriage certificate, or court order)*

1. Complete the passport application (DS-82).
2. Attach one color photograph 2x2 in size.
3. A **personal check, cashier's check, or money order** made payable to **U. S. Department of State** in the amount(s) as follows:

\$130.00 for passport book / \$30.00 for passport card

Expedite fee - \$60.00/applicant

Send completed application, previous US Passport and check or money order in an **envelope big enough where you do not have to fold the application** to the applicable address:

FOR ROUTINE SERVICE:	FOR EXPEDITED SERVICE:
National Passport Processing Center Po Box 640155 Irving, Texas 75064-0155	National Passport Processing Center PO Box 90955 Philadelphia, PA 19190-0955